

**MINUTES OF THE REGULAR MEETING OF COUNCIL
OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA
HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS
AND HELD FOR THE PUBLIC ELECTRONICALLY VIA ZOOM MEETING
MARCH 15, 2022 AT 7:00 P.M.**

PRESENT:

Mayor.....Angela Duncan
Deputy MayorDebbie Durocher
CouncillorTara Elwood
CouncillorDaryl Weber
CAOKathy Skwarchuk
Asst. CAOCathy McCartney (Zoom Administrator)

CALL TO ORDER:

Mayor Duncan called the meeting to order at 7:00 P.M.

AGENDA ADDITIONS:

14.d Alberta Beach Museum & Alberta Beach Seniors Club – Outdoor Family Concert
15.a Alberta Beach Museum & Archives – Request for Donation

ADOPTION OF AGENDA:

#032-22 MOVED BY Deputy Mayor Durocher that the agenda be adopted as amended.
CARRIED UNANIMOUSLY

CONFIDENTIAL – CLOSED MEETING SESSION: None.

ADOPTION OF PREVIOUS MINUTES:

#033-22 REGULAR COUNCIL MEETING OF FEBRUARY 15, 2022:
MOVED BY Councillor Elwood that the minutes of the Regular Council Meeting of February 15, 2022 be adopted as presented.
CARRIED UNANIMOUSLY

DELEGATIONS: None.

PUBLIC HEARINGS: None.

MUNICIPAL PLANNING COMMISSION MEETING: None.

OLD BUSINESS & CAO REPORT ACTION LIST:

#034-22 COMMUNITY POLICING ADVISORY COMMITTEE (CPAC) – COUNCIL APPOINTMENT:
MOVED BY Mayor Duncan that the RCMP Community Policing Advisory Committee (CPAC) be requested to approve the appointment of Councillor Elwood to their committee.
CARRIED UNANIMOUSLY

#035-22 PARKING BYLAW:
MOVED BY Deputy Mayor Durocher that administration draft a parking bylaw for Council review.
CARRIED UNANIMOUSLY

#036-22 EVOLUTION EYES – MOBILE OPTOMETRY CLINIC:
MOVED BY Councillor Weber that Council approve to waive the mobile vendor fee for Evolution Eyes Mobile Optometry Clinic.
CARRIED UNANIMOUSLY

#037-22 MOVED BY Councillor Weber that the CAO Report Action List be accepted for information.
CARRIED UNANIMOUSLY

FINANCIAL REPORTS: None.

BYLAWS & POLICIES:

#038-22 GENERAL VILLAGE POLICY #G.3.6 COUNCIL ELECTRONIC DEVICE POLICY:
MOVED BY Councillor Weber that General Village Policy #G.3.6 Council Electronic Device Policy be approved as presented.
CARRIED UNANIMOUSLY

COUNCIL, COMMITTEES & STAFF REPORTS:

COUNCILLOR ELWOOD:

Councillor Elwood reviewed and submitted reports on the following:
Alberta Beach Library Board meeting of March 8, 2022.
Alberta Municipalities APPS Engagement meeting of February 28, 2022.
National Police Federation Information meeting of February 17, 2022.
Yellowhead Regional Library Board meeting of March 14, 2022.

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COUNCILLOR WEBER:

Councillor Weber reviewed and submitted reports on the following:
Community Futures Yellowhead East meeting of February 17, 2022.
Alberta Beach in Bloom meeting of March 1, 2022.

DEPUTY MAYOR DUROCHER:

Deputy Mayor Durocher gave a brief report on the following:
Alberta Beach & District Museum & Archives meeting of March 8, 2022.

MAYOR DUNCAN:

Mayor Duncan reviewed and submitted reports on the following:
Mayor's Report of March 15, 2022.
Lake Isle & Lac Ste. Anne Water Quality Mgmt Society meeting of February 22, 2022.
Alberta Beach Ag Society Agliplex Operations Committee meeting of February 24, 2022.
GoA Broadband Update.
ABMunis Provincial Budget Webinar of February 25, 2022.
West Inter-lake District (WILD) Water Commission meeting of February 28, 2022.
Fire Services Member meeting of February 28, 2022.
Regional FCSS meeting of March 1, 2022.
Sturgeon River Watershed Alliance meeting of March 2, 2022.
Municipal Leaders Caucus of March 9 & 10, 2022.

DEVELOPMENT PERMIT REPORT:

The administration department submitted a report on the 2022 Development Permits issued to date.

ACCEPTANCE OF COUNCIL, COMMITTEE AND STAFF REPORTS:

MOVED BY Deputy Mayor Durocher that the Council, committee and staff reports be accepted for information.

CARRIED UNANIMOUSLY

CORRESPONDENCE – INFORMATION ITEMS:

ALBERTA COUNSEL – NEWSLETTERS:

At a Glance newsletters of February 18, 25 & March 4, 2022 as well as the February 23 & March 8, 2022 issues of The News was received from Alberta Counsel.

ALBERTA HEALTH SERVICES – AHS TOGETHER4HEALTH HEADLINES:

AHS Together4Health Headline newsletters of February 14, 22, 28 & March 7, 2022 was received from Alberta Health Services providing Covid-19 updates.

ALBERTA INVASIVE SPECIES COUNCIL – AISC SURVEY:

Correspondence was received from Alberta Invasive Species Council requesting participation in the AISC Survey.

ALBERTA MUNICIPAL AFFAIRS – COUNCIL RESIGNATION & MAYOR APPOINTMENT:

A letter was received from Alberta Municipal Affairs Minister Ric McIver to acknowledge the Council resignation of Bud Love & to congratulate Angela Duncan on the appointment of Mayor.

ALBERTA MUNICIPAL AFFAIRS – 2022 MINISTER'S AWARDS:

Correspondence was received from Alberta Municipal Affairs regarding the 2022 Minister's Awards for municipal & public library excellence.

ALBERTA MUNICIPAL AFFAIRS – 2022 EDUCATION PROPERTY TAX REQUISITION:

The 2022 Education Property Tax Requisition was received from Alberta Municipal Affairs.

ALBERTA MUNICIPAL AFFAIRS – BUDGET 2022:

A letter was received from Alberta Municipal Affairs Minister Ric McIver regarding the Provincial Budget 2022 which also included the 2022 Municipal Sustainability Initiative allocations as well as the 2022 Canada Community Building Fund (formerly Gas Tax Fund) allocations.

ALBERTA MUNICIPALITIES – THE WEEKLY NEWSLETTERS:

The Weekly newsletters of February 16, 24 & March 9, 2022 was received from Alberta Municipalities.

ALBERTA MUNICIPALITIES – 2022 PROVINCIAL BUDGET ANALYSIS:

Correspondence was received from Alberta Municipalities which included an analysis on the 2022 Provincial Budget.

COMMUNITIES CHOOSEWELL – THE CHOOSELETTER MARCH 2022:

The ChooseLetter of March 2022 was received from Communities ChooseWell.

#039-22

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FEDERATION OF CANADIAN MUNICIPALITIES – FCM NEWS:

FCM newsletters of February 14 & March 7, 2022 was received from the Federation of Canadian Municipalities.

FEDERATION OF CANADIAN MUNICIPALITIES – ANNUAL CONFERENCE & TRADE SHOW:

Correspondence was received from the Federation of Canadian Municipalities regarding the FCM Annual Conference & Trade Show scheduled for June 2-5, 2022 being held in Regina and online.

FEDERATION OF CANADIAN MUNICIPALITIES – FCM PRESIDENT’S CORNER:

FCM President’s Corner newsletter of March 11, 2022 was received from the Federation of Canadian Municipalities.

GOVERNMENT OF CANADA – PRIME MINISTER’S AWARDS FOR TEACHING EXCELLENCE:

Correspondence was received from the Government of Canada regarding the Prime Minister’s Awards for teaching excellence and early childhood education.

LAC STE. ANNE EAST END BUS – 2022 NOTICE OF ANNUAL MEETING:

Correspondence was received from Lac Ste. Anne East End Bus giving notice of their annual meeting being held on March 2, 2022 at the Onoway Civic Center.

NORTH SASKATCHEWAN WATERSHED ALLIANCE – IN STREAM NEWSLETTER:

The February 2022 In Stream newsletter was received from the North Saskatchewan Watershed Alliance.

DOYLE & COMPANY – AUDIT OF FINANCIAL STATEMENTS FOR DECEMBER 31, 2021:

A report letter was received from Doyle & Company outlining the audit process and responsibilities in the audit of the Financial Statements for December 31, 2021.

DOYLE & COMPANY – AUDIT TERMS OF ENGAGEMENT LETTER:

The terms of engagement letter was received from Doyle & Company which outlines the responsibilities of management as well as the Auditor for the audit of the financial statements.

DOYLE & COMPANY – AUDITOR INDEPENDENCE LETTER:

A letter was received from Doyle & Company outlining the Auditor independence with respect to Alberta Beach.

ACCEPTANCE OF CORRESPONDENCE INFORMATION ITEMS:

#040-22

MOVED BY Councillor Weber that the correspondence information items be accepted for information.
CARRIED UNANIMOUSLY

CORRESPONDENCE – ACTION ITEMS:

ALBERTA BEACH MUNICIPAL LIBRARY – STORY WALK:

#041-22

MOVED BY Councillor Elwood that the request from the Alberta Beach Municipal Library to hold a story walk in the Gazebo Park be approved.

CARRIED UNANIMOUSLY

PARKLAND RCMP REGIMENTAL BALL:

#042-22

MOVED BY Mayor Duncan to purchase tickets for Council to attend the Parkland RCMP Regimental Ball being held at the Heritage Pavilion in Stony Plain on May 7th, 2022.

CARRIED UNANIMOUSLY

RMA INSURANCE – GENESIS RECIPROCAL INSURANCE EXCHANGE AGM:

#043-22

MOVED BY Councillor Weber that Council approve to appoint Mayor Duncan to act as proxy on behalf of Alberta Beach at the Annual General Meeting of Genesis being held on April 14, 2022.

CARRIED UNANIMOUSLY

ALBERTA BEACH MUSEUM & ALBERTA BEACH SENIORS CLUB – OUTDOOR FAMILY CONCERT:

#044-22

MOVED BY Deputy Mayor Durocher that Council approve to provide a letter of support to the Alberta Beach Museum & Alberta Beach Seniors Club regarding their proposed outdoor family concert scheduled for the May long weekend and further request they provide an update should there be a change in scope.

CARRIED UNANIMOUSLY

NEW BUSINESS:

ALBERTA BEACH MUSEUM & ARCHIVES – REQUEST FOR DONATION:

Deputy Mayor Durocher reported that the Alberta Beach Museum & Archives Society is requesting a donation, she reported that the organization is requesting funds to assist with maintenance costs. The CAO reported that a request for support was received and accepted for information at the last regular Council

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meeting. Mayor Duncan advised that any request for funding must be submitted in writing outlining a detailed breakdown of the request. Deputy Mayor Durocher will advise the organization.

QUESTION PERIOD:

No questions arose.

ADJOURNMENT:

The meeting adjourned at 8:42 P.M.

Mayor – Angela Duncan

C.A.O. – Kathy Skwarchuk